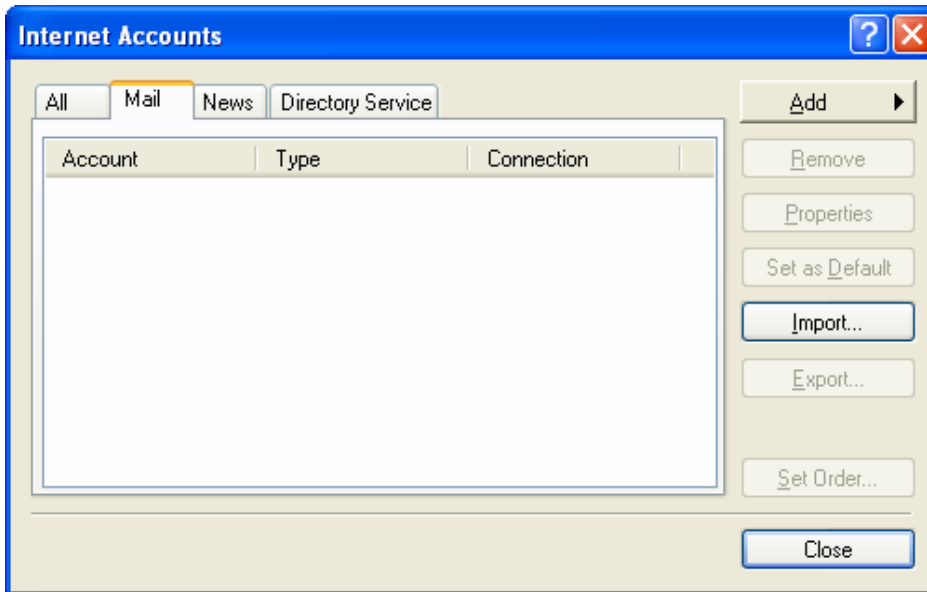


How to configure Outlook Express for your Digimedia.NET 56K Dialup or ADSL accounts;

Step 1:

Open Outlook Express, and click on "Tools" up the top in the menu, then press "Accounts" with your left mouse button. The below screen will appear.

On the top right of this window, click "Add", and then select "Mail"



street address
316 Auburn Road
Hawthorn
Victoria Australia 3122

mailing address
Po Box 8800
Middle Camberwell
Victoria Australia 3124

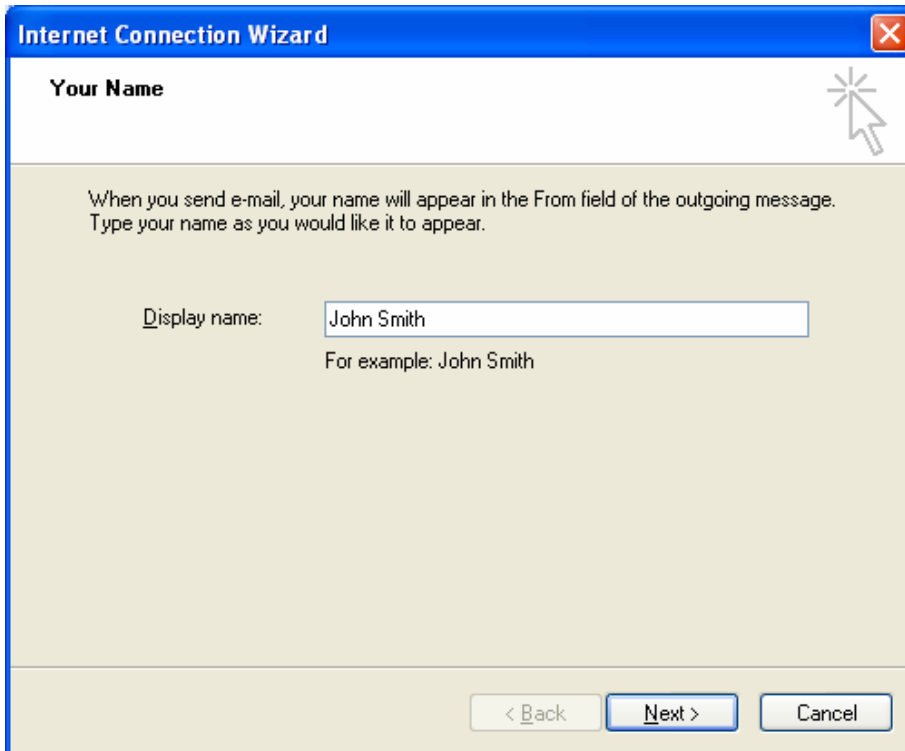
telephone 03 9819 2772
fax 03 9819 2773

email info@digimedia.com.au
www.digimedia.com.au

ABN 19 082 786 301

Step 3:

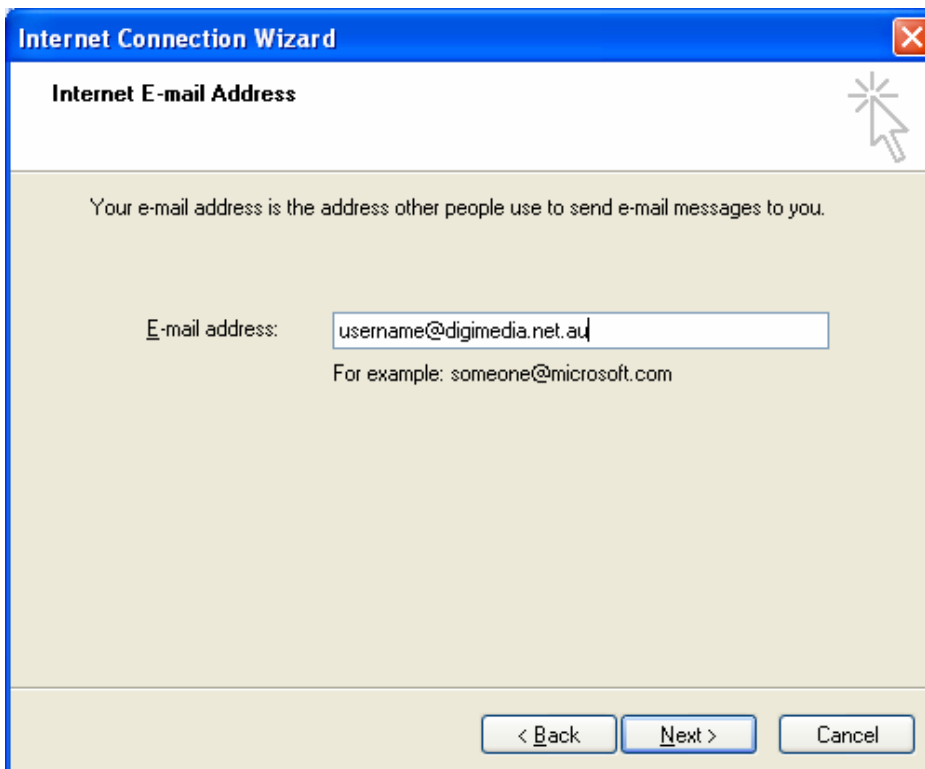
The below screen will appear. Follow the prompt below, and click "Next".



The screenshot shows a window titled "Internet Connection Wizard" with a close button in the top right corner. The main heading is "Your Name". Below the heading is a mouse cursor icon. The text reads: "When you send e-mail, your name will appear in the From field of the outgoing message. Type your name as you would like it to appear." There is a text input field labeled "Display name:" containing the text "John Smith". Below the input field is the text "For example: John Smith". At the bottom of the window are three buttons: "< Back", "Next >", and "Cancel".

Step 4:

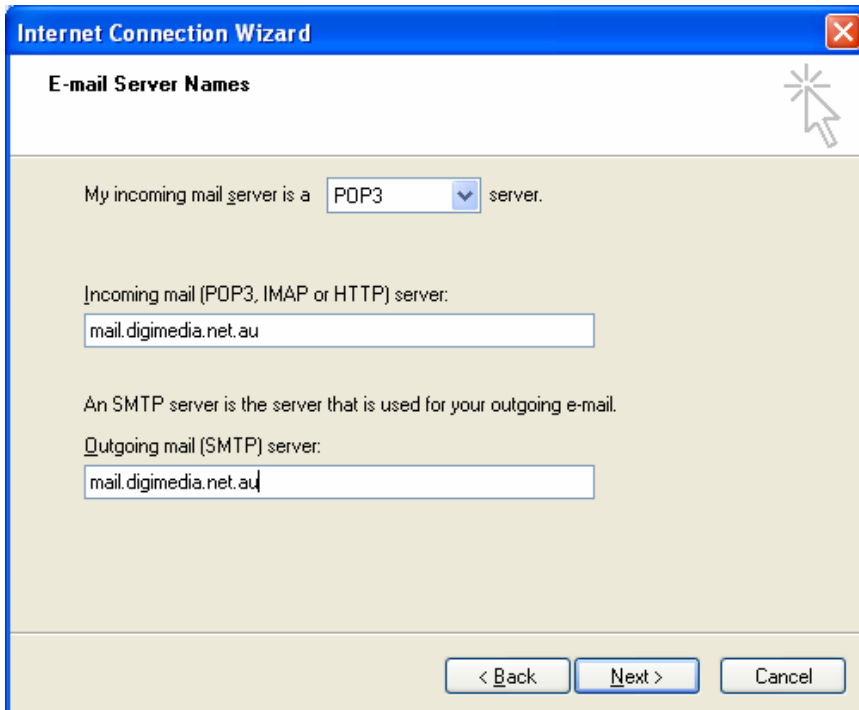
Enter your email address that has been provided by a Digimedia.NET support member, and press "Next".



The screenshot shows a window titled "Internet Connection Wizard" with a close button in the top right corner. The main heading is "Internet E-mail Address". Below the heading is a mouse cursor icon. The text reads: "Your e-mail address is the address other people use to send e-mail messages to you." There is a text input field labeled "E-mail address:" containing the text "username@digimedia.net.au". Below the input field is the text "For example: someone@microsoft.com". At the bottom of the window are three buttons: "< Back", "Next >", and "Cancel".

Step 5:

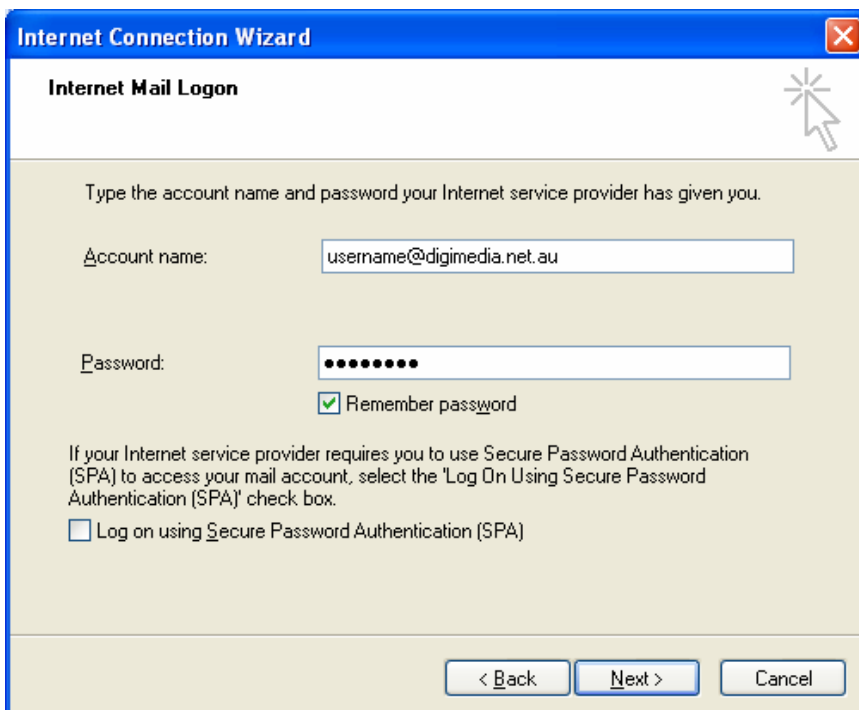
In both “Incoming mail (POP3, IMAP or HTTP) server” and “Outgoing mail (SMTP) server”, enter “mail.digimedia.net.au”, and press “Next”.



The screenshot shows the 'Internet Connection Wizard' dialog box, specifically the 'E-mail Server Names' step. The window title is 'Internet Connection Wizard'. The main heading is 'E-mail Server Names'. Below the heading, there is a text field that says 'My incoming mail server is a POP3 server.' The 'POP3' is in a dropdown menu. Below this, there are two text input fields. The first is labeled 'Incoming mail (POP3, IMAP or HTTP) server:' and contains the text 'mail.digimedia.net.au'. The second is labeled 'Outgoing mail (SMTP) server:' and also contains 'mail.digimedia.net.au'. At the bottom of the dialog, there are three buttons: '< Back', 'Next >', and 'Cancel'.

Step 6:

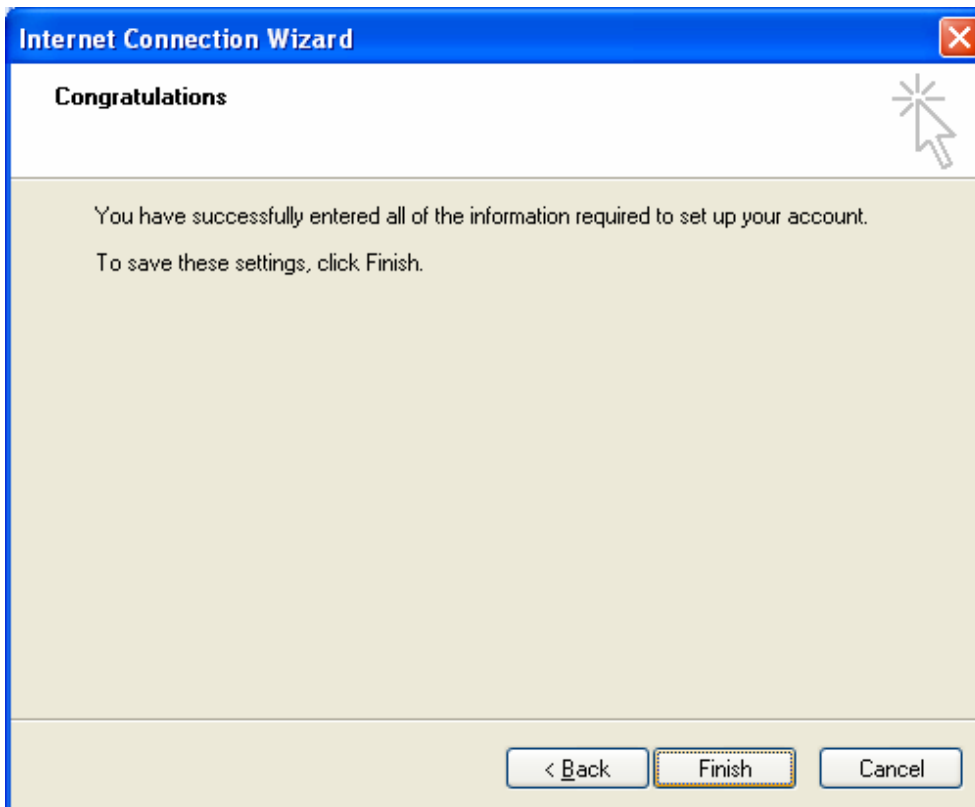
Insert your email address and provided password and leave “Remember password” ticked. Press “Next”



The screenshot shows the 'Internet Connection Wizard' dialog box, specifically the 'Internet Mail Logon' step. The window title is 'Internet Connection Wizard'. The main heading is 'Internet Mail Logon'. Below the heading, there is a text field that says 'Type the account name and password your Internet service provider has given you.' Below this, there are two text input fields. The first is labeled 'Account name:' and contains the text 'username@digimedia.net.au'. The second is labeled 'Password:' and contains a series of dots. Below the password field, there is a checked checkbox labeled 'Remember password'. At the bottom of the dialog, there are three buttons: '< Back', 'Next >', and 'Cancel'.

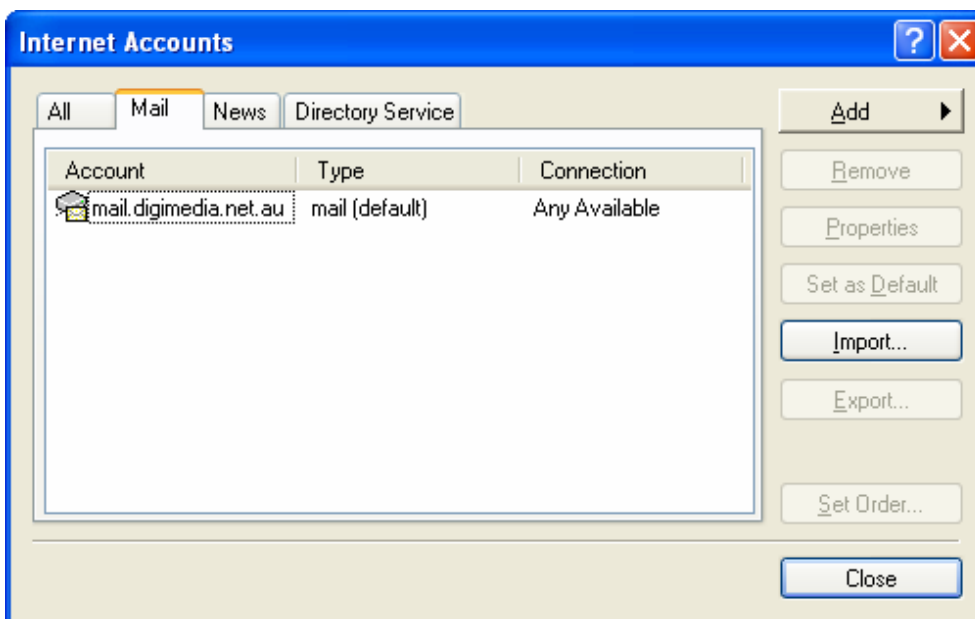
Step 7:

You have now completed setting up Outlook Express. Press "Finish".



Step 8:

Press "Close" and you are ready to use your mail account through the Digimedia.NET Network.

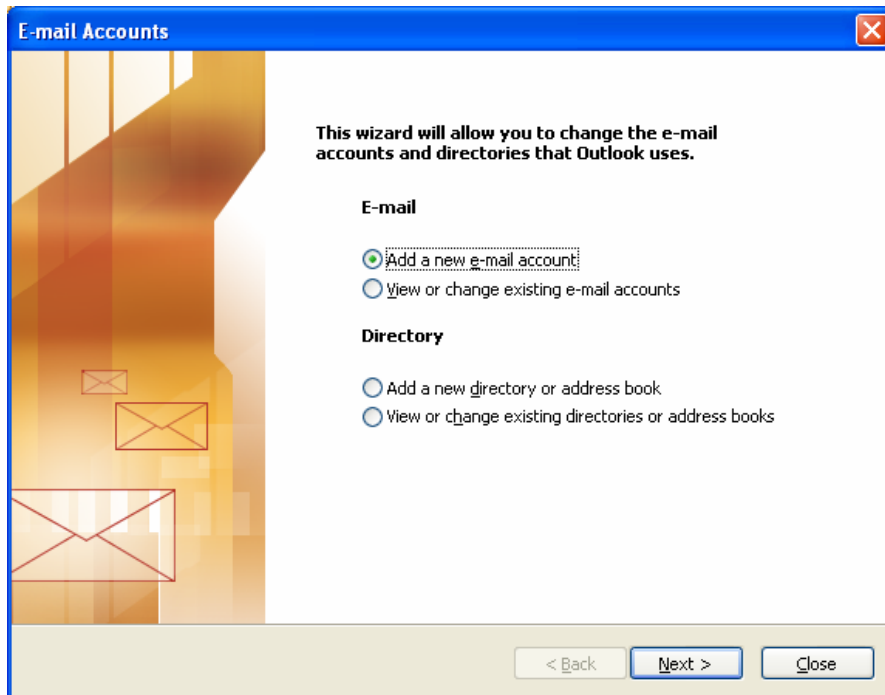


How to configure Outlook 2002 / 2003 for your Digimedia.NET dialup or ADSL accounts:

Note: for Outlook 2000, please refer to the above "How to configure for Outlook Express"

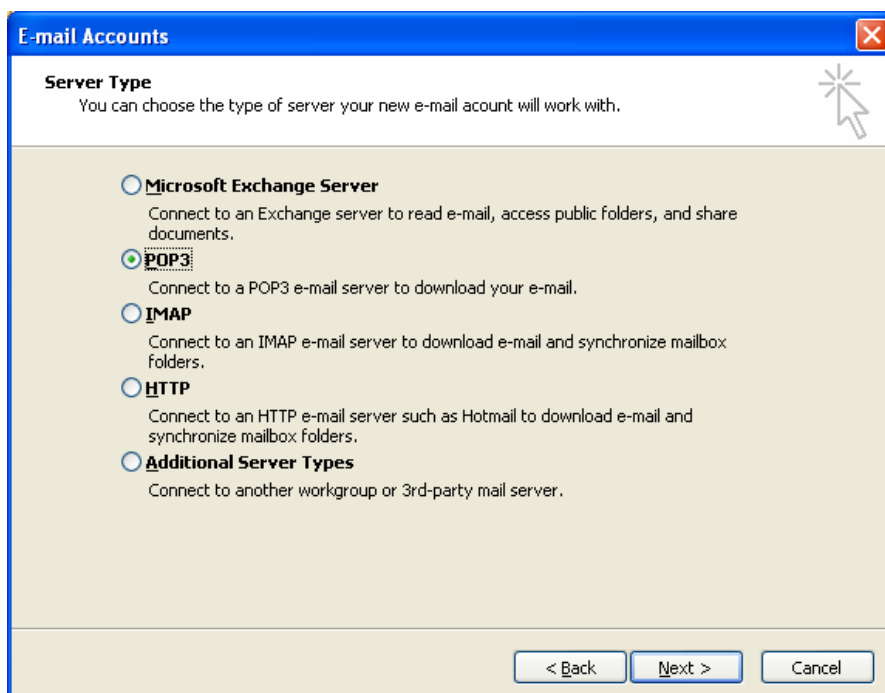
Step 1:

Open Outlook, and in the menu on top, select "Tools", and "Email Accounts...". You will see the below screen, and select "Add a new email account"



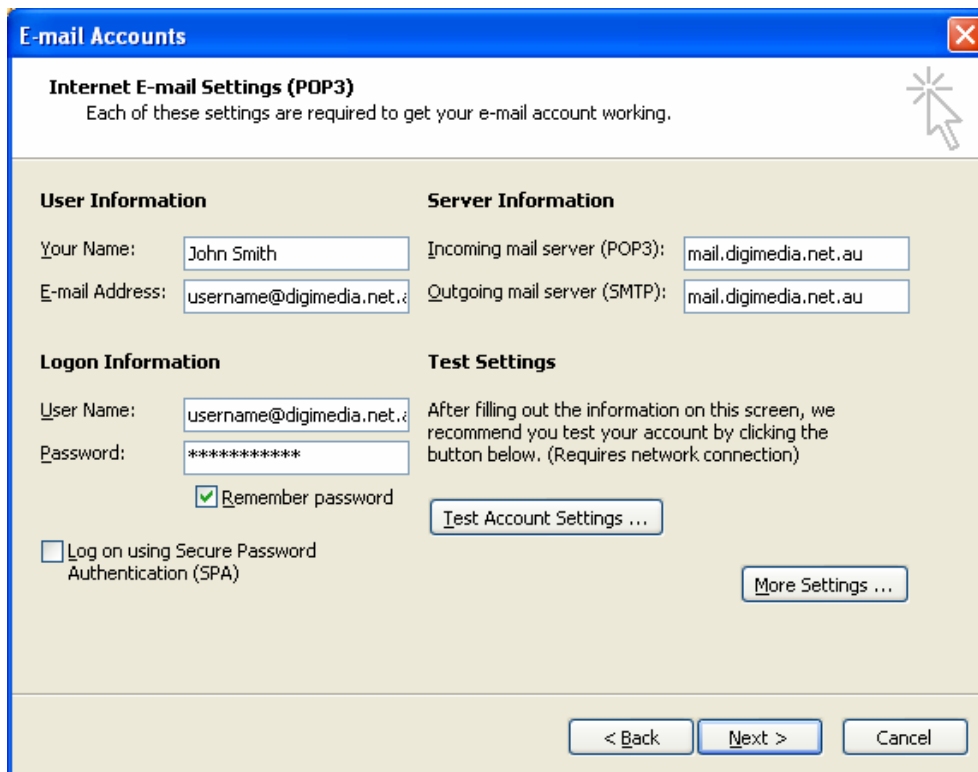
Step 2:

Select "POP3" and press "Next".



Step 3:

Fill out all the blank field like below. Please note that under “User Name” you MUST enter your email address that has been provided for the Digimedia.NET account. Then press “Next”.



The screenshot shows a Windows-style dialog box titled "E-mail Accounts" with a close button in the top right corner. The main heading is "Internet E-mail Settings (POP3)" with a sub-note: "Each of these settings are required to get your e-mail account working." The dialog is divided into four sections:

- User Information:** "Your Name:" field contains "John Smith"; "E-mail Address:" field contains "username@digimedia.net.au".
- Server Information:** "Incoming mail server (POP3):" field contains "mail.digimedia.net.au"; "Outgoing mail server (SMTP):" field contains "mail.digimedia.net.au".
- Logon Information:** "User Name:" field contains "username@digimedia.net.au"; "Password:" field contains "*****"; a checked checkbox labeled "Remember password" is present; an unchecked checkbox labeled "Log on using Secure Password Authentication (SPA)" is also present.
- Test Settings:** A text block reads: "After filling out the information on this screen, we recommend you test your account by clicking the button below. (Requires network connection)". Below this is a button labeled "Test Account Settings ...".

At the bottom right, there is a button labeled "More Settings ...". At the very bottom of the dialog, there are three buttons: "< Back", "Next >", and "Cancel".

Step 4:

Close this screen, and now you are ready to use your Digimedia.NET email account.

Note: that to use your Digimedia.NET email account(s), you MUST be connected via Digimeida.NET network (either by Unlimited 56k Dialup or Unlimited ADSL)

If you have any questions, please feel free to give me a call on 03 9819 2772 or 0438 198 434.